

**EAGLE RIDGE RESORT & SPA  
RESERVATIONS OFFICE  
384 Territory Drive  
GALENA, IL 61036  
PHONE 800-892-2269 (Option #1) FAX 815-777-0445**

**INDIVIDUAL RESERVATION REQUEST**

GROUP NAME: **United Counties Council of Illinois**  
 GROUP DATES: **Friday, July 19, 2024 - Tuesday, July 23, 2024**  
 GROUP NUMBER: **69850T**

PLEASE COMPLETE & RETURN THIS FORM TO THE ABOVE ADDRESS  
 OR CALL PHONE 800-892-2269 (Option #1) BY: **Monday, June 24, 2024**

Reservations received after this date will be accepted based on availability.

GUEST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_

DAY TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

ARRIVAL DAY/DATE: \_\_\_\_\_ DEPARTURE DAY/DATE: \_\_\_\_\_ NUMBER OF NIGHTS: \_\_\_\_\_

TYPE OF ROOMS/UNITS	NUMBER OF ROOMS/UNITS	NUMBER OF GUESTS	NIGHTLY RATES	RESORT AMENITY FEE
INN ROOMS/STANDARD			\$ 189.00	Waived
1 BEDROOM VILLA			\$ 189.00	Waived
2 BEDROOM VILLA			\$ 289.00	Waived

Units are assigned based upon availability. You will be notified if we cannot accommodate your reservation. You will receive a written confirmation of your reservation. Rates do not include current 11% lodging tax or above mentioned Resort Amenity Fee. Limited number of Pet Friendly villa and home units are available - \$75.00 per stay fee. Holidays require two-night minimum stay. Weekend rates apply on Sundays of holiday weekends. All villas and homes require a two-night minimum stay, and we reserve the right to request a two-night minimum stay on inn rooms. Check-in time is 4 p.m. Check-out time is 11:00am. Accommodations with a hot tub are available for a \$95.00 per night surcharge.

**RESORT AMENITY FEE: WAIVED** A resort amenity fee per the schedule shown above will be added to all Inn rooms/units per night. The services fee includes wireless high speed internet access in the conference center, hotel rooms, and all units throughout the resort; in-room coffee; daily newspaper available in the lobby; guest services available to assist with dining reservations and recommendations, flower orders, etc.; incoming/outgoing faxes; use of Business/Computer center; daily Galena Shopping Shuttle; use of indoor pool and towels, sauna and steam room, use of tennis courts and equipment, fitness center; 2 hour daily use of paddle boats and canoes; preferred access to restaurants, golf course and The Stonedrift Spa; property transportation.

The individual specifically registering at check in must be 21 years of age. Any credit card presented at check in must be that of the registered guest.

**GUARANTEE POLICY**

A guaranteed fee equal to one night's lodging, resort amenity fee and tax is required to guarantee your reservations and will be charged to a major credit card at the time of booking. This amount will be applied toward your last night's lodging upon check-in.

Guarantee to be made by: \_\_\_\_\_ Check. Make check payable to Eagle Ridge Resort & Spa. Amount to include 11% tax.  
 \_\_\_\_\_ Credit Card - Please complete information below.

ACCOUNT NUMBER \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ 3 DIGIT SECURITY VERIFICATION NUMBER \_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

**CANCELLATION POLICY:** The guaranteed fees (last night's lodging, tax and resort amenity fee) will be forfeited if accommodations are cancelled less than 7 days prior to arrival. You have from now until 7 days prior to arrival to cancel with a \$35 cancellation fee. The guaranteed fees (last night's lodging, tax and resort amenity fee) placed on your credit card at the time of reservation will be forfeited if accommodations are canceled less than 7 days prior to arrival.